

**No.1-30/2005-Admn.I (Pt.1)**

Government of India  
National Vector Borne Disease Control Programme,  
Dte.G.H.S, Ministry of Health & Family Welfare,  
22-Shamnath Marg, Delhi-110 054.  
Telephone No. 23967780, Fax No. 23968329  
Website: [www.nvbdc.gov.in](http://www.nvbdc.gov.in)

28 NOV 2019

Dated the; 28<sup>th</sup> November 2019

**OFFICE ORDER**

In Spersession to this Directorates office order of even number dated 30<sup>th</sup> January 2019, the condemnation committee is re-constituted under the chairmanship of Dr. Sunil Vilasrao Gitte, Joint Director is constituted with the following members to inspect unserviceable items/equipments of this Directorate with the approval of the Director.

- |                                              |   |                  |
|----------------------------------------------|---|------------------|
| 1. Ms.Sneh Kirti, Assistant Director         | - | Member           |
| 2. Mr.Deepak Kumar Jain, Sr.Accounts Officer | - | Member           |
| 3. Mr. Sanjeev Malhotra, Admn. Officer       | - | Member Secretary |

The Terms of Reference of the committee will be follows:-

- To inspect the unserviceable items/ equipments and give their recommendation for further action.
- To recommend whether items/equipments inspected are repairable or beyond economic repair and also to certify items/equipments unserviceable due to normal wear and tear or otherwise.
- To verify date of purchase and date of issue from stock registers to ascertain the vauation and duration of file.
- To verify the technical certificate issued by competent authority with regards to items/equipments/machine/eclectic items etc. of beyond economic repair.
- To recommend mode of disposal i.e. by burning/auction/other means.

  
(Sanjeev Malhotra)  
Administrative Officer  
for Director, NVBDCP,  
☎:-011-23927108

Copy for information to:-

- All concerned Officers of the committee.
- Advisor (ACD), Additional Director (AJ/AKB/NR/AK), Joint Director (KB/SVG), Dy.Director, (SLW/CPJ), Asstt.Director (NKG/SK) and RO (PSR).
- In-Charge, all Divisions, NVBDCP, Delhi.
- Store keeper hereby instructed to make arrangement enlisting all unserviceable item/ equipments of al store and inform Members Secretary for further action.
- Admn.II Division for information and further necessary action.
- Vigilance Division.
- Director's Office.
- Guard File.