

No.1-38/2019 (Admn.I)
Government of India
National Vector Borne Disease Control Programme,
Dte.G.H.S, Ministry of Health & Family Welfare,
22-Shamnath Marg, Delhi-110 054.
Telephone No. 23967780, Fax No. 23968329
Website: www.nvbdc.gov.in

09 MAR 2021

Dated the:- 9th March 2021

OFFICE ORDER

In supersession of Office Order office order No.1-30/2005-Admn.I (Pt.1) dated 28th November 2019, it has been decided by the Director, NVBDCP that the Internal Purchase Committee/Assessment / Technical Evaluation Committee is re-constituted with the following members for assessing, procurement and Annual Maintenance Contract for Office Equipments of NVBDCP and the requirements different items procured through headquarter Stores/GFATM/DBS project and all Projects under NVBDCP with immediate effect until further orders:-

- | | | |
|--|---|---|
| 1. Dr.Sunil Vilasrao Gitte, Joint Director | - | Chairperson |
| 2. Dr.Chhavi Pant Joshi, Dy. Director | - | Member |
| 3. Dr.Naresh Kumar Gill, Dy. Director | - | Member |
| 4. Ms.Amelia Betsy. C, Asstt. Director | - | Member |
| 5. Sh.Praveen Bharadwaj, Technical Director (NIC) | - | Member for Technical Evaluation Committee |
| 6. Sh.Deepak Kumar Jain, Sr.Accounts Officer | - | Member Secretary |
| 7. Sh.Sanjeev Malhotra, Administrative Officer | - | Member |
| 8. One Member from NCDC of the Rank of Dy.Director | - | Member for Technical Evaluation Committee |

The Terms of reference

1. All bulk purchase proposals should be scrutinized by the Internal Purchase Committee (IPC) for following the procedures as laid down in GFR. The Committee should verify the quality and specifications of the stores purchased after these are received in stores.
2. The IPC is empowered to confirm availability/requirement of any items of the stores from stock register and physical verification of stores on periodical basis.
3. Minimum 2 members along with Chariman and Member Secretary is mandatory to hold the IPC as and when required.
4. During the meeting of Technical Evaluation Committee the Members mentioned at sl.no.3, 5, and 8, along with Chariman and Member Secretary is mandatory to hold the TEC as and when required. During the TEC meeting Sh.Ajay Negi, Consultant (IT) will assist the Technical Evaluation Committee.

This issues with the approval of Director, NVBDCP.


(Sanjeev Malhotra)
Administrative Officer
for Director, NVBDCP.
☎:-011-23927108

Copy for information to:-

1. All concerned Officers, Chairman & Members of IPC/Assessment /Technical Evaluation Committee.
2. All Officers/ Divisions, NVBDCP, Delhi.
3. Store Keeper, NVBDCP, Delhi.
4. Admn.II Division, NVBDCP, Delhi.
5. Vigilance Division, NVBDCP, Delhi.
6. Care taker, NVBDCP, Delhi.
7. Joint Director (SVG) with the request to upload the order in the website.
8. Director's Office.
9. Guard File.